



**BRITISH COLUMBIA FOOD PROTECTION ASSOCIATION**

*To provide a forum to exchange information on protecting the food supply*

**ANNUAL REPORTS FOR 2019**

**BCFPA 2019 ANNUAL GENERAL MEETING**

**JANUARY 16, 2020**

**BCFPA Charter**

**Mission:** *To provide a forum to exchange information on protecting the food supply*

**Vision:** *A safe and nutritious food supply*

**Commitment:** *The Association is dedicated to the education and service of BCFPA members and the food industry*

## Table of Contents

President’s Annual Report by Stephanie Nadya.....	3
2019 BC Food Protection Association Board Members .....	4
Secretary's Minutes of BCFPA 2018 Annual General Meeting by Yaxi Hu .....	5
Treasurer Report by Simon Cowell.....	7
Membership Report by Stephanie Nadya .....	8
Student Report by Ivy Li .....	9
Constitutional Amendment Proposal: Vote Resolution for Article I, Part A, Section 2.....	11

## President's Annual Report by Stephanie Nadya

We have a sustained number of 85 members going into 2019 as compared to 105 members in 2018.

Financially, your BCFPA posted another overall loss this year, mainly due to the low turnout at our Summer Golf and Fall Speaker events as well as rising costs for our website and directors insurance coverage. To supplement the membership and registration revenues, we were successful in securing grant funding from the Canadian Agricultural Partnership, BC traceability program, and sponsorship from Sani Marc. We will continue to explore strengthening existing and developing new avenues for maintaining the quality service of our association, while providing competitive event fees and maintaining low costs for our members in the years to come.

We hosted two events this year, the Spring Speaker's Evening "*Calculating Risk Assessment: Food Safety By The Numbers*", and the Fall Speaker's Evening "*Food Fraud & Traceability*". To celebrate our 20th anniversary, we also organized Texas Scramble Golf Tournament in the summer which was greatly received by our members who attended. In addition, the Student Professional Development Group hosted a Student Networking Event for both UBC and BCIT students (see below for the report).

The BCFPA has always been committed to support development opportunities for student members and in 2019, we provided \$200 contribution to a Student Networking event held at UBC. In addition, I am delighted to announce that we will be presenting two BCFPA Scholarships at our AGM. For more information, see the Student Report by Ivy Li.

This year at the AGM, we will be conducting a 3/4 Vote Resolution "A" on student members' involvement on the Executive Board. Please see below on the specifics on the Resolution "A". Should you be unable to attend the AGM, you may send your response to [info@bcfoodprotection.ca](mailto:info@bcfoodprotection.ca).

All of our communications, membership renewal and event details can be found in our website: [www.bcfoodprotection.ca](http://www.bcfoodprotection.ca). We continue to take advantage of our Newsletter (the Grapevine), e-Bulletins, and social media (Facebook, LinkedIn and Twitter) to convey information to our members in 2019.

I would like to take this opportunity to thank our volunteers and sustaining members for their support over the past year. If you would like to get more involved with BCFPA in any way, please do not hesitate to contact myself or any of the board members. Together, we can ensure that in 2020, the BCFPA will continue to serve its membership and provide the forum for exchanging information on protecting the food supply.

## 2019 BC Food Protection Association Board Members

**President:** Stephanie Nadya

**Vice President:** Justin Falardeau

**Treasurer:** Simon Cowell

**Secretary:** Yaxi Hu

**Past-President:** N/A

**Director and IAFP Delegate:** Justin Falardeau

**Director and Membership Coordinator:** Aljosa Trmcic

**Director and Student Professional Development Group Coordinator:** Ivy Li

**Communications Committee & Newsletter Editor:** Stephanie Chiu

**Director:** David, Mahoney, Siyun Wang, Nikola Jovic & Wadud Shaila

**UBC Student Coordinator:** Ivy Li (January – present)

**BCIT Student Coordinator:** Yasmin Gardy (October – present)

## Secretary's Minutes of BCFPA 2018 Annual General Meeting by Yaxi Hu

Minutes of BCFPA 2018 Annual General Meeting  
Shadbolt Centre for the Arts  
6450 Deer Lake Avenue, Burnaby, BC  
January 28, 2019

**Executives in Attendance:** Simon Cowell, Justin Falardeau, Siyun Wang, Stephanie Chiu, Yaxi Hu, Ivy (Shenmiao) Li, Nikola Jovic.

**Executives Absent:** Stephanie Nadya, Gracia Windiasti.

**Members in Attendance:** 34

1. Call to Order

The meeting was called to order at 5:30 pm.

Justin Falardeau warmly welcomed all Members and Sustaining Members.

AGM agenda was reviewed; motioned to adopt: Nikola Jovic, seconded: Alex Montgomery.

2. AGM Reports

The 2018 Annual Report was electronically distributed to members prior to the AGM. The BCFPA hosted two successful events in 2018 including the Spring Speaker's Evening and the one-day Fall conference. The Student Professional Development Group hosted a networking event. The Treasurer's Report currently shows a gain over the year. No questions were received from members.

Motioned to adopt 2018 AGM Report: Elsie Friesen, seconded: Nancy Ross

3. Nominations to the Executive Board

Justin Falardeau thanked the 2018 Executive Board Members for making 2017 a successful year. Six names were presented as nominees (new and returning) to hold office for the following year. They were as follows: (returning members) Stephanie Nadya, Simon Cowell, Stephanie Chiu, Yaxi Hu, Justin Falardeau, Siyun Wang; (new member) Ivy (Shenmiao) Li.

Motioned to approve new executives: Nizar Ramji, seconded: Alex Montgomery.

4. Keynote Speaker

Hedwig Lee and Joan Soriano, CFIA representatives, presented "Safe Food for Canadians Regulations."

5. Research Presentation

Elaine Cheng, MSc Student in Food Science, gave the following presentation: "Surveying *Saccharomyces* populations and phenolic compounds of Pinot Noir grapes in the Okanagan Valley."

6. Scholarship and Award Presentation

Justin Falardeau presented the BCFPA President's Award certificate and gift to Annette Moore; the Food Safety Award certificate and gift to Dr. Siyun Wang, and the first-place and second place certificates and cheques to the 2018 student scholarship award recipients, Yaxi Hu and Yvonne Ma, respectively.

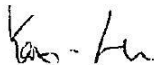
7. Next Meeting

Next AGM will be held at the call of the chair in January 2020.

Justin Falardeau closed the meeting by thanking the speakers, BCFPA Members and Sustaining Members for their continuing support of BCFPA activities.

**Adjourned:** 8:20 pm

**Minutes prepared by:**

A handwritten signature in black ink, appearing to read 'Yaxi Hu'.

Yaxi Hu, Secretary

**Minutes authorized by:**

A handwritten signature in blue ink, appearing to read 'Stephanie Nadya'.

Stephanie Nadya, President

## Treasurer Report by Simon Cowell

**2019 Financials for the BCFPA** *Bank Balance 2019 Dec 16 = \$14,256.08*

### Revenues

#### Event income (registration fees)

AGM (Jan 2019)	\$0
Spring Speakers Evening	\$1955
Golf Event	\$990
Fall Speakers Evening	\$1190

#### Membership

Individual memberships	\$1600
Sustaining members	\$1800

#### Other

Newsletter advertising	\$80
Grants	\$2949.71
Sponsorships	\$1100

**Total revenues** **\$11664.71**

### Expenses

#### Event costs

AGM (Jan 2019)	\$1,924.10
Spring Speakers Evening	\$2149.62
October Workshop	\$3515.40
Executive expenses	\$760.82

#### Other

Finance fees	\$327
Insurance	\$735
Awards	\$2,500
IT (websites)	\$1093.36

**Total expenses** **\$14936.25**

Net income for 2019 (\$3271.54)

## 2020 Budget for the BCFPA

### Revenues

#### Event income

AGM	\$0
Spring Speakers Evening	\$1500
Fall Workshop	\$6000

#### Membership

Individual memberships	\$1500
Sustaining members	\$1200

#### Other

Other (advertising)	\$100
Grants	\$5000
Sponsorships	\$1000

**Total revenues** **\$16,300**

### Expenses

#### Events

AGM	\$1800
Spring Speakers Evening	\$2000
Fall Workshop	\$12000
Executive meetings	\$800

#### Other

Finance fees (bank charges)	\$300
Misc Supplies (Insurance)	\$1000
Awards	\$1500
IT (websites)	\$1000

**Total expenses** **\$20,400**

Net income for 2020 (\$4,100)



## Membership Report by Stephanie Nadya

As of the end of 2019, BCFPA membership stands at 85 members. This includes 13 Sustaining Members, 12 Student Members, and 3 Retired Members.

## Student Report by Ivy Li

### Student Networking Event – September 27th, 2019

On Sep 27<sup>th</sup>, forty UBC and BCIT students and four guest speakers (one via video) attended the student networking event hosted at the UBC Life Building (old student union building) in Vancouver. BCFPA Vice President Justin Falardeau opened the event with a warm and exciting welcoming remark and introduced the BCFPA along with various benefits and opportunities offered to student members. Students continued the pre-social, meeting new people beyond classmates and enjoying plenty of food and beverages. Afterwards, the first speaker, Jojo Tong who just joined Daiya Foods in Vancouver from Heritage Health Food in the US, introduced her experience as a young professional in the R&D team of food companies. The second speaker was Alex Montgomery who shared the story of switching his career from an industry professional to a microbiologist working for the Canadian Food Inspection Agency. Then, Justin Falardeau inspired the students with his inspiring legend in pursuing academic achievement. The last speaker was Karl Li who had been focusing on QA and team management in food companies and recently started his adventure to the newly legalized sector of the food industry. Karl answered many questions related to career development and promotion via a video, interviewed by BCFPA’s secretary Yaxi Hu and UBC student representative Ivy Li. This year’s student networking set a new record of attendance, and many students benefited from the speakers from the industry, academia, and government. We thank all attendees that made the event so successful. Thanks to Ivy and Marti for organizing the event.

### Changes on the SDPG executives:

Student Coordinator: Ivy Li

Student Representative of UBC: Ivy Li (January – present)

Student Representative of BCIT: Yasmin Gardy (October – present)

### 2020 SDPG events preview:

<p><b>Student networking event (September)</b></p>	<ul style="list-style-type: none"> <li>• Introduce the new Student representatives to the students.</li> <li>• Present past events held and propose future events.</li> <li>• Create engagement between BCFPA executives and students.</li> <li>• Networking between UBC and BCIT students as well as food safety professionals.</li> <li>• Allow the new Student Representative to be familiar with the group events organization.</li> </ul>
--	--

## Constitutional Amendment Proposal: Vote Resolution for Article I, Part A, Section 2

### Student Member Involvement on the Executive

**PREAMBLE** Over the years, we have had growing interest from the student members to be involved on the Executive Board. The change in Bylaws will enable the student members to sit on the Executive Board, however, they cannot represent more than half of the Executive Board and cannot represent more than two of the officer positions (Past President, President, Vice President, Secretary, or Treasurer).

**WHEREAS** The Members of BC Food Protection Association pursuant to **Article XI, Paragraph 1** in the BC Food Protection Association Bylaws, may amend the Bylaws of their Association.

**BE IT RESOLVED** by a two-thirds (2/3) Vote Resolution of The Members of BC Food Protection Association, in person or by proxy at this General Meeting, that the Bylaws of their Association be amended as follows,

By *amending* Bylaw Article I, Part A, Section 2, Paragraph C which currently reads:

*Student members, with the exception of the appointed Student Coordinator, may not hold office in BCFPA, but may serve on committees and as appointed representatives of BCFPA.*

To read as follows:

Students members may sit on the Executive Board, but may not constitute more than two (2) Officers, nor represent more than half of the total number of Directors.

**END OF RESOLUTION**