



**BRITISH COLUMBIA FOOD PROTECTION ASSOCIATION**

*To provide a forum to exchange information on protecting the food supply*

**ANNUAL REPORTS FOR 2022**

**BCFPA 2022 VIRTUAL ANNUAL GENERAL MEETING**

**FEBRUARY 28, 2023**

**BCFPA Charter**

**Mission:** *To provide a forum to exchange information on protecting the food supply*

**Vision:** *A safe and nutritious food supply*

**Commitment:** *The Association is dedicated to the education and service of BCFPA members and the food industry*

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## President's Annual Report by David Mahoney

2022 was a year of firsts for the BCFPA and I am intensely grateful for all the executive board who have volunteered their time to continue to support food safety in British Columbia. My fellow board members deserve recognition for supporting the food safety industry. **Stephanie Chiu** I would describe as a backbone of the BCFPA, her experience in the BCFPA, the food industry, and her work ethic allow the BCFPA to be what it is today. **Simon Cowell** is a stalwart treasurer who has a wealth of invaluable experience. I am also thrilled to see that newer board members are sticking around, continuing to make the BCFPA possible. **Jasmine Lee** continues to be excellent in the secretary role, **Karen Fong** has contributed significantly to our two time award winning communications strategy, and **Nancy Ross** brings her wealth of experience to the membership committee. Thanks again to all of the executive members for your valuable work in supporting food safety in BC.

As of December 2022, the BCFPA had 78 active members. This includes 44 regular members, 22 student members, 5 special/retired members, 3 sustaining bronze members, 2 sustaining silver members, and 1 sustaining gold member. This is an increase from 75 active members in December 2021.

Fiscally, the BCFPA account is beginning to return to pre-pandemic cash flow levels. Further details in the Treasurer's Report below.

This year the BCFPA held our first in person event since the onset of the COVID-19 pandemic. This event was a BCFPA milestone as it was also the first hybrid event in our organisation's history. In meetings with other IAFP affiliates in Canada and around the world, other affiliates have indicated that they will not continue with hybrid meetings due to the increased workload. However, the BCFPA board recognizes that to serve our province effectively we must do better at reaching members and potential members outside of the Lower Mainland. This will open up large food producing regions such as Vancouver Island and the Okanagan Valley to our association and will allow us to become a properly provincial organisation.

Going forward in 2023, we have a lot to look forward to. Personally I am thrilled to see that our Student Professional Development Group has had a lot of interest so far this year and we can look forward to student event programming which will help support those interested in a career in food safety. Additionally, we can look forward to continuing with hybrid in – person events. I hope to see as many of you who can make it in person and the rest of you online!

Thank you to all of our members, volunteers, and sustaining members for supporting the BCFPA and thank you for supporting food safety in our province. If you're interested in getting more involved, please don't hesitate to reach out to myself or any other board member. Have an excellent 2023!

## 2022 BC Food Protection Association Board Members

**President:** David Mahoney

**Vice President:** Stephanie Chiu

**Treasurer / Finance Committee Chair:** Simon Cowell

**Secretary:** Jasmine Lee

**Program and Special Events Committee Chair:** David Mahoney

**Nominations Committee Chair:** Stephanie Chiu

**Awards and Scholarship Committee Chair:** Stephanie Chiu

**Memberships Chair:** Nancy Ross

**Bylaws and Resolutions Chair:** entire board

**Communications Committee:** Karen Fong, Stephanie Chiu

**Newsletter Editor:** Stephanie Chiu

**Past President:** Justin Falardeau

**IAFP Affiliate Council Delegate:** Justin Falardeau

**Members At Large:** Stephanie Nadya

**Webmaster:** Simon Cowell, Stephanie Chiu

### **Student Professional Development Group:**

**SPDG Coordinator:** Scott Wilson

**SPDG Secretary -** Vivian Wang

**SPDG Treasurer -** Sherry Shao

**BCIT Representative -** Ian Valeroso

**UBC Representative -** Radhika Yadav and Lan Nguyen

## Secretary's Minutes of BCFPA 2021 Annual General Meeting

Minutes of BCFPA 2021 Annual General Meeting

Virtual meeting by Zoom

February 1, 2022

**Executives in Attendance:** David Mahoney, Stephanie Chiu, Nancy Ross, Simon Cowell, Karen Fong, Yasmin Gardy, Jasmine Lee

**Executives Absent:** N/A

**Members in Attendance: 28** (Lorraine McIntyre, Thomas Guy, Bailey Morin, Pascal Delaquis, Victor Martens, Justin Falardeau, Georgia Cato, Jina Lee, Nizar Ramji, Sapphire Lai, Shannon Stainsby, Sion Shyng, Rhiannon Wallace, Sung Sik Jang, Crystal Cinq-Mars, Oscar Rodriguez-Gonzalez, Jim Kostuch, Ernest Jang, Chris Piesik, Alex Montgomery, Xinru Pang, Jim Wilson, Sharon Riches, Nthabi Akolo, Sean Pindar, Thomas Thomas, Stephanie Nadya, Stella Liang)

1. Call to Order

The meeting was called to order at 4:04 pm.

President's welcome message to all Members and Sustaining Members.

Adoption of the AGM agenda by Nancy Ross and Justin Falardeau.

Distribution and approval of AGM minutes from last year by Victor Martens and Nancy Ross.

2. Commissary Kitchens: A Fraser Health Experience

Both environmental health officers, Connie Banting and Stephanie Szeto, gave a presentation on the Fraser Health Guideline and their experience with commissary kitchens.

3. AGM Report

The 2021 Annual Report was electronically distributed to members prior to the AGM. The BCFPA hosted two successful events in 2021 including the Spring Webinar Series and the Fall Webinar Series. The Student Professional Development Group hosted a Virtual Student Career Networking Event. BCFPA was awarded the 2021 IAFP communication award. The Treasurer's Report currently shows a gain over the year; motioned to adopt the 2022 budget: Victor Martens and Alex Montgomery.

4. Nominations to the Executive Board

David Mahoney thanked the 2021 Executive Board Members for making 2021 a successful year. Six names were presented as nominees (returning) to hold office for the following year. They were as follows:

(returning members) Stephanie Chiu, Simon Cowell, David Mahoney, Karen Fong, Yasmin Gardy, and Jasmine Lee.

5. Scholarship and Award Presentation

David Mahoney presented the 2021 student scholarship award to recipient, Bailey Morin. Bailey is a UBC student from the Food, Nutrition, and Health program. The 2021 Food Safety Award was presented to Pascal

Delaquis, retired research scientist from Agriculture and Agri-Food Canada.

6. Research Presentation

Justin, UBC PhD Candidate, gave the following presentation: "Investigation of soft ripened cheese microbiome for the inhibition of *Listeria monocytogenes*"

7. Next Meeting

Next AGM will be held at the call of the chair in January 2023.

President's closing meeting remarks.

**Adjourned:** 5:41 pm

**Minutes prepared by:**

A handwritten signature in black ink that reads "Jasmine". The signature is written in a cursive, flowing style with a long, sweeping underline.

Jasmine Lee, Secretary

**Minutes authorized by:**

A handwritten signature in black ink that reads "David Mahoney". The signature is written in a cursive, flowing style with a long, sweeping underline.

David Mahoney, President

## Treasurer Report by Simon Cowell

### 2022 Financials for the BCFPA

**Bank Balance Dec 31<sup>st</sup> 2022: \$11,434.84 \***

Bank Balance Dec 31<sup>st</sup> 2021: \$13,656.67

### Revenues

#### Event income (registration fees)

Year	2021	2022
AGM	\$0	\$0
Spring Series	\$0	\$140
Fall Series	\$0	\$900
Student Funds	\$127.93	\$127.93

### Membership

Individual memberships	\$3380 total	\$1870
Sustaining		\$1600

### Other

Newsletter advertising	\$0.0	\$60
Grants	\$0	\$0
Sponsorships	\$500	\$250

**Total revenues** \$4007.93 **\$4820**

### Expenses

#### Event costs

AGM (Jan)	\$50	\$0
Spring Speakers Series	\$273.44	\$243.80
Fall Speakers Series	\$484.56	\$2560.66
Executive expenses	\$334.01	\$485.14

### Other

Finance fees (bank charges)	\$187.30	\$207.51
Awards	\$2500	\$1500
IT (websites)	\$855.67 (2021)	\$1828.97 (2022 + 2023)
Insurance	\$0	\$0

**Total expenses** \$4684.98 **\$6826.08**

**Net income for 2020** (\$677.05) **(\$2316.08)**

\*Transferred balance from paypal (\$94.25)

## 2023 Budget for the BCFPA

### Revenues

#### Event income

AGM	\$0
Spring Speakers Event	\$1000
Fall Speakers Event/Series	\$1000

#### Membership

Individual memberships	\$2,000
Sustaining members	\$1,800

#### Other

Other (advertising)	\$100
<i>Grants</i>	\$0
Sponsorships	\$500

**Total revenues** **\$6,400**

### Expenses

#### Events

AGM	\$120
Spring Speakers	\$1000
Fall Speakers	\$2500
Executive meetings	\$500

#### Other

Finance fees (bank charges)	\$200
Misc Supplies (Insurance)	\$0
Awards	\$2,500
IT (websites)	\$1,000

**Total expenses** **\$7,820**

**Balance** **(\$1,420)**



## Membership Report by Nancy Ross

As of the end of 2022, BCFPA membership stands at 78 active members. This includes 6 Sustaining Members, 22 Student Members, and 5 Special/Retired Members. The total membership remains similar to 2021, but with a slight 7 member increase. This may have been attributed to 14 new regular members who joined late in 2022 as well as 13 new student members. There are some lapsed sustaining members that we hope will renew for 2023 as we gain more interest from future in-person hybrid and virtual events.

## Student Report by Christian Valeroso

On November 22, 2022, the BC Food Protection Association (BCFPA) organized its first hybrid Fall seminar. It was held at Fraserview Golf Course Clubhouse for the in-person option and via Zoom call for the virtual option. There were 6 students in attendance. The topic of Food Allergen Management was interesting for students. Additionally, since more students were able to attend in person, they had the opportunity to network with industry professionals during the dinner and after the event.

The student professional development group (SPDG) and environmental public health students from the British Columbia Institute of Technology (BCIT) volunteered to assist in various duties. These duties included managing the in-person registration, taking photos during the event, assisting in drawing winners for the door prizes, and helping with set-up and clean-up.

The SPDG and BCFPA Board are grateful to all those who were able to join us at our first-ever hybrid seminar.